



## Lorain County

A proud partner of the  
American Job Center network

# On-the-Job-Training (OJT) Process

OhioMeansJobs-  
Lorain County  
Representative  
meets with  
Employer to  
assess the  
employer's  
workforce needs.

With the  
assistance of the  
OhioMeansJobs-  
Lorain County  
Representative ,  
Employer  
completes  
minimal  
paperwork.

Employer selects  
qualified job  
candidate.  
Employee training  
plan is designed  
based on  
candidate's  
training needs  
and approved.

Employer invoices  
OhioMeansJobs-  
Lorain County for  
reimbursement of  
a percentage of  
employee' s  
wages at agreed  
upon intervals  
throughout  
training process.

The employee  
training plan is  
followed and  
successful  
completion  
documented.

The application process is easy and involves minimal paperwork. OJT results in higher worker retention rates and increased productivity!